

[ABOUT LOUGHBOROUGH UNIVERSITY](#)

[SCHOOL OF SPORT, EXERCISE AND HEALTH SCIENCES](#)

**ASSISTANT LECTURER IN SPORT MANAGEMENT (1.0FTE)**

**Fixed-term for 2-years**

**JOB REF: REQ13545**

**AUGUST 2013**

**As part of the University's on-going commitment to redeployment, please note that this vacancy may be withdrawn at any stage of the recruitment process if a suitable redeployee is identified.**

**JOB DESCRIPTION**

**Job Family & Grade:** Research & Teaching Grade 6

To become familiar with the range of duties associated with academic positions including teaching, research and enterprise.

**1. Job Duties**

- To carry out teaching activities under the direction of the Module Leader. These will include tutorials, seminars, laboratory demonstrations, workshops, lecturing and associated assessments.
- The teaching identified for this post is in the areas of sport industries, the management of sport organisations, and research methods.
- To participate in module design and review.
- To work in collaboration with academic staff on research projects.
- To work towards establishing a research plan and profile.
- To engage with academic staff on enterprise initiatives within the School.
- To support the academic function within the School by undertaking management duties, under the guidance of an academic member of staff.

**2. Special Conditions/Points to Note**

- All duties must be carried out in a manner that supports the University's commitment to equality and diversity.
- The postholder may be required to work outside of normal office hours if necessitated by the exigencies of the service.
- The purpose of this job description is to indicate the general level of duties and responsibility of the post. The detailed duties may vary from time to time without changing the general character or level of responsibility entailed.
- All duties must be carried out in accordance with relevant Health and Safety legislation and University policies/procedures.

August 2013, 15093

## PERSON SPECIFICATION

	<b>Essential</b>	<b>Desirable</b>	<b>Stage to be assessed</b>
<b>Experience and Training</b>	<p>Experience of the academic environment</p> <p>Emerging research profile</p> <p>Experience of teaching in higher education</p>	Experience of working as a sessional or bought-in teacher	All to be assessed at stages 1 and 3
<b>Skills and Abilities</b>	<p>Ability to work independently and on own initiative</p> <p>Good attention to detail</p> <p>Excellent organisational skills</p> <p>Flexible approach</p> <p>Ability to prioritise tasks and work under pressure to meet deadlines</p> <p>Good interpersonal and communication skills, both written and verbal</p> <p>Competent in Microsoft Word, PowerPoint, Excel and Outlook</p>		<p>2,3</p> <p>2,3</p> <p>1,3</p> <p>3</p> <p>3</p> <p>1,3</p> <p>1</p>
<b>Qualifications</b>	To have completed a PhD in Sport Management or a related subject in the last 2-years (or have submitted the thesis, pending viva voce examination)	An interest in undertaking research in one of the following areas: sport organisation and management; sport marketing/sponsorship; sport economics; corporate social responsibility; sport policy	1
<b>Other</b>	A commitment to observing the University's Equality & Diversity policy at all times		3

Stages in assessment: 1. Application Form; 2. Selection Test; 3. Interview

## Conditions of Service

The appointment will be made on a **full-time, fixed-term contract (for 2 years) on Research and Teaching Grade 6** (£27,854 - £36,298 per annum) at a starting salary commensurate with experience and qualifications.

The appointment will be subject to the University's normal Terms and Conditions of Employment for Academic and Related staff, details of which can be found at: [http://www.lboro.ac.uk/media/www/lboroacuk/content/humanresources/downloads/acadrelatedcos\\_v1.pdf](http://www.lboro.ac.uk/media/www/lboroacuk/content/humanresources/downloads/acadrelatedcos_v1.pdf)

## Informal Enquiries

Informal enquiries should be made to:

**Dr Paul Downward** (email [P.Downward@lboro.ac.uk](mailto:P.Downward@lboro.ac.uk) or tel. 01509 226365)

or

**Professor Barrie Houlihan** (email [B.M.J.Houlihan@lboro.ac.uk](mailto:B.M.J.Houlihan@lboro.ac.uk) or tel. 01509 226364)

## Application

The closing date for receipt of applications is **15<sup>th</sup> September 2013**.